



Hornsby Heights Public School

ABN 18 246 198 266

8-20 Somerville Road, Hornsby Heights NSW 2077

Telephone (02) 9476 5133

Email: hornsyhts-p.school@det.nsw.edu.au

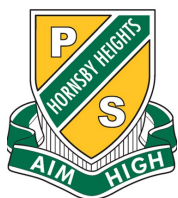
TO BE RETURNED TO SCHOOL OFFICE BETWEEN 9:10am-3:10pm

WHEN ENROLLING NEW STUDENTS, THE FOLLOWING
ITEMS ARE REQUIRED. PLEASE NOTE THEY MUST BE
ORIGINAL DOCUMENTS.

Student identification

- Child's birth certificate
- Passport
- Visa documents
- Parent passport (if born overseas)
- Child's up to date immunisation certificate from Medicare
NOT the Blue Book
www.humanservices.gov.au/customer/services/medicare/australian-immunisation-register
- Court orders (where relevant, please supply any current court orders upon enrolment)
- Medical/healthcare or emergency action plan
(where relevant eg. asthma, anaphylaxis, diabetes, etc.)
- School Report from previous school

Please turn over



Hornsby Heights Public School

ABN 18 246 198 266

8-20 Somerville Road, Hornsby Heights NSW 2077

Telephone (02) 9476 5133

Email: hornshyhts-p.school@det.nsw.edu.au

Documentation to verify your residential address - 100 Points required

General guidelines:

- All documents **MUST** be in the name of the enrolling parent/carer
- Only **ONE Category A** document can be used
- Original documents must be provided
- Personal references **will not** be considered

Where a parent is able to give good reasons why they are unable to present documents, or in exceptional circumstances, the principal may waive or vary the 100-point residential address check.

| Documents showing the full name of the child's parent | Points |
|---|---------------|
| A Only one of (i.e. no additional points for additional documents) <ul style="list-style-type: none">• Council rates notice• Lease agreement through a registered real estate agent for a period of at least 12 months or rental board bond receipt• Exchanged contract of sale with settlement to occur within the applicable school year | 40 |
| B Any of the following <ul style="list-style-type: none">• Private rental agreement for a period of at least 12 months• Centrelink payment statement showing home address• Electoral roll statement | 20 each |
| C Any of the following documents <ul style="list-style-type: none">• Electricity or gas bill showing the service address*• Water bill showing the service address*• Telephone or internet bill showing the service address*• Drivers licence or government issued ID showing home address*• Home building or home contents insurance showing the service address• Motor vehicle registration or compulsory third party insurance policy showing home address• Statutory declaration stating the child's residential address, how long they have lived there, and any supporting information or documentation of this | 15 each |

* Up to three (3) months old